
East Tennessee FOUNDATION

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MEMORANDUM

TO: Members of Community-Based, Low- to Moderate-Income Neighborhood Organizations in Knoxville

FROM: Jan Elston, Senior Program Officer, East Tennessee Foundation, and David Massey, Neighborhood Coordinator, City of Knoxville Community Development Department

DATE: January 5, 2010

RE: 2010 Neighborhoods Small Grants Program, and Pre-Application Workshop on February 8, 2010

East Tennessee Foundation (ETF), the City of Knoxville Community Development Department, Knoxville Mayor Bill Haslam, and Knoxville City Council are pleased to announce that funding is available through the Neighborhoods Small Grants Program (NSGP) to support projects in 2010. Knoxville's neighborhood organizations and crime watch groups that are resident-led, and classified as low- to moderate-income, may apply for funding. Grants are available to support projects that address needs or opportunities in your neighborhood.

To be eligible to submit a proposal, your group must send at least one representative to the Pre-Application Workshop – unless you were represented at the Workshop last year. However, even if you are not required to be at the Workshop, we encourage you to attend.

At the workshop, representatives from East Tennessee Foundation, the City of Knoxville Community Development Department, and others will: 1) explain the NSGP guidelines, 2) help you understand the application form and process for applying, 3) help you determine if your neighborhood organization is eligible to apply for funding, and 4) answer your questions and concerns.

Workshop information:

Cansler YMCA
Community Room
616 Jessamine Street
Monday, February 8, 2010
5:30 – 7:00 p.m.

The application deadline will be Monday, March 8, 2010 (*postmark date*).

For more information, please contact Jan Elston, ETF Senior Program Officer, by phone at (865)524-1223 or by e-mail at jelston@etf.org, or David Massey, Neighborhood Coordinator, City of Knoxville Community Development Department, by phone at (865)215-3232, or by e-mail at dmassey@cityofknoxville.org

To RSVP for attendance at the Pre-Application Workshop on February 8th, please contact Jan Elston at East Tennessee Foundation.