

# Strader Family Fort Scott High School Scholarship

## Description

### Strader Family Fort Scott High School Scholarship

- **Purpose and History:** Established in 2010 to provide scholarship assistance to graduating seniors of Fort Scott High School in Fort Scott, Kansas, who would not otherwise qualify for financial assistance based upon academic achievement.
- **Scholarship Amount:** \$4,000 per year for 4 years
- **Eligibility Requirements:**
  - **Residency Requirement:** Not Applicable
  - **Education Requirement:** Graduating senior of Fort Scott High School
  - **Field of Study:** Not Applicable
  - **GPA Requirement:** 2.5
  - **College/Enrollment Requirement:** Full-time enrollment at an accredited, public or private, not-for-profit college or university
  - **Must demonstrate financial need**

**DEADLINE: March 1, 2012**

**You may want to print the following instructions BEFORE proceeding to the on-line application.**

## On-Line Application Instructions

### Step One: Logon Page

- Click on “Create new account.”
- This will take you to the Registration Page.

### Step Two: Registration Page

- Complete questions. All questions marked with an asterisk (\*) must be completed. You will not be able to proceed to the next page until they are all answered.
- Click on “Proceed to next step.”
- This will take you to Set Password Page.

### Step Three: Set Password Page

- Choose your password: must have at least 6 characters.
- Retype password.
- Click on “Save.”
- This will take you to the Application Status Page.

### Step Four: Application Status Page

- Click on “Edit” to the right of your Contact Information if you wish to revise your contact information. If you click on “Edit”, it will take you back to the Registration Page.
- Click on “Apply” in blue or click on “Apply” in the left margin under “Requests.”
- This will take you to the Application Page.

### **Step Five: Application Page**

- Click on link to **Strader Family Fort Scott High School Scholarship** application.

### **Step Six: Complete Application**

- You may complete application in one sitting or begin the application, save it as a draft, and return to the application at a later date.
- Each time you return to work on your application, you will have to log-on using your email and password that you used when you created your account, but you will not have to complete the Registration Page again.

### **Uploading Documents**

- In order to complete your application, you will be required to upload the following documents: transcript, two letters of recommendation, your Student Aid Report (SAR), and your completed 2012-2013 FAFSA.
- When you reach a question in the application requesting you to upload documents, follow the instructions listed.
  - If the required documents exist in an electronic format, you may upload them using the Browse button inside the application.
  - If you do not have an electronic version of the document, you may use the "Fax to File" feature to obtain an electronic copy. You must then save the document to your computer. You may then upload that file in the application form. Click on "Fax to File" in the left margin of your screen under "Tools" and follow the directions provided.
- Please note: your document will not show up as uploaded until you have saved your application as a draft.

### **Electronic Signature/Certification**

- Be sure to complete this section of the application. If you are under 18 years of age, your parent or guardian will have to complete this section as well.

### **TIPS**

- Follow directions carefully.
- If there is an asterisk (\*) beside a question, you will not be permitted to submit your application until you have answered that question. **Please note:** there will be required questions that do not have an asterisk because you have a choice of which information to provide, for example, ACT scores or SAT scores. These questions are still required and your application will not be complete without answering them.

### **Step Seven: Submit Application**

- When you have completed your application, uploaded the required documents and read over your answers carefully, click on the "submit" button to submit your application.

**DEADLINE: March 1, 2012**

### **Questions?**

Contact Beth Heller, Scholarship and Program Officer at East Tennessee Foundation, via email at [bheller@etf.org](mailto:bheller@etf.org) or by telephone, toll-free at (877) 524-1223.

## **Tutorials on Using the Online Application**

If you want additional help in accessing and using the online application system, you may click on the links below:

[Applicant Tutorial](#) (*step by step instructions with screen-shots*)

[Video Tutorial](#) (*requires Adobe Flash Player 10*)